

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1 4</div>	
2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0001</div>		3. EFFECTIVE DATE <div style="text-align: center;">12-Nov-2003</div>		4. REQUISITION/PURCHASE REQ. NO. <div style="text-align: center;">N00174-03-R-0044A</div>		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVSEA INDIAN HEAD 101 STRAUSS AVE ATTN: MICHAEL BURCH 1141B BURCHML@IH.NAVY.MIL INDIAN HEAD, MD 20640-5035		CODE <div style="text-align: center;">N00174</div>		7. ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-weight: bold;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X 9A. AMENDMENT OF SOLICITATION NO. <div style="text-align: center;">N00174-03-R-0044</div>			
				X 9B. DATED (SEE ITEM 11) <div style="text-align: center;">15-Oct-2003</div>			
				10A. MOD. OF CONTRACT/ORDER NO.			
				10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. <p style="font-size: x-small;">Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
See Page 2							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		12-Nov-2003	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

The following items are applicable to this modification:

SEE PAGE 2

THE SUBJECT SOLICITATION N00174-03-R-044 IS HEREBY AMENDED AS FOLLOWS:

1. Page 5, paragraph 4 – “as part of their original proposal” – Who does “their” refer to, is this part of the prime’s proposal or does it refer to the subcontractor’s proposal?

Change “their” to “your” Refers to Prime Contractors Proposal.

2. Page 14, paragraph 4.3 – Personnel Appearance – Was this paragraph written to apply to a guard force or all of the employees on this contract? If it applies to all of the contract employees, is it enforceable?

This refers to escorts or guard force. Paragraph 4.3 no longer applies, delete this from the solicitation in its entirety.

3. Page 15, paragraph 5.11 Inventory Reports – Does the database to be maintained already exist or will the contractor be required to develop it?

Yes, database already exist, CDRL refers back to paragraph 4.1 GFI.

4. Page 17, paragraph 5.17 Contractor Certification Employee Training – The paragraph makes reference to “paragraph 3.3.5 above”, but there is no paragraph 3.3.5.

Paragraph 3.3.5 no longer applies, delete this from the solicitation in its entirety.

5. Page 73, paragraph 52.252-1 “Make-or-Buy Program” – Is a make or buy plan required for services to be provided by the contractor or subcontractors? Under what conditions would a contractor providing services under this procurement be required to “make or buy” support?

Clarification:

FAR Clause 52.252-1 is Solicitation Provisions Incorporated by Reference (FEB 1988)

Clause HQ L-2-0004 is the NAVSEA clause for “Make-or-Buy Program” (NAVSEA) (SEP 1990).

Remove clause HQ L-2-0004 “Make-or-Buy Program” from this requirement.

6. Page 74, paragraph HQL-2-0010 – Single Process Initiative – Please explain this requirement? How does the contractor respond if they do not have a Single Process Initiative?

NAVSEA Clause:

HQ L-2-0010 - SUBSTITUTION OF PREVIOUSLY APPROVED SINGLE PROCESS INITIATIVE
(NAVSEA) (MAY 1998)

Your proposal shall identify where you are substituting your previously approved Single Process Initiative (SPI) processes for specified requirements. In addition, offerors shall provide the information required by DFARS 252.211-7005, paragraph (c).

DFARS 252.211-7005, para (c) states:

(c) An offeror proposing to use an SPI process in lieu of military or Federal specifications or standards cited in the solicitation shall--

(1) Identify the specific military or Federal specification or standard for which the SPI process has been accepted;

(2) Identify each facility at which the offeror proposes to use the specific SPI process in lieu of military or Federal specifications or standards cited in the solicitation;

(3) Identify the contract line items, subline items, components, or elements affected by the SPI process; and

(4) If the proposed SPI process has been accepted at the facility at which it is proposed for use, but is not yet listed at the Internet site specified in paragraph (b) of this clause, submit documentation of Department of Defense acceptance of the SPI process.

If a contractor does not have the Single Process Initiative state so when submitting the proposal.

7. Page 77, paragraph 3.0 Personnel – “Key Personnel Summary” – Will key personnel summaries be counted against the 50 page limitation of the technical proposal?

No, this is not part of the 50 page limit, but Key Personnel Summary is limited to 5 pages itself.

8. Does this effort include the function of the Visitor Control Center?

No, that will be done on a separate contract.

9. Are all positions considered normal duty hours Monday through Friday 8-5?

Yes, normal duty hours are intended for this contract.

10. Is there a requirement that all personnel be available for duty on contract award?

There will be a transition from the current support staff (current contract) to the new staff (new contract), this should take place within 60 days of contract award, at which time all personnel should be available for duty on the contract..

11. The contract type is CPFF. In Section B, page 5, Item #3, states "contractor will perform 50% or more of the total direct labor cost of each individual task order. Is the contract type CPFF or IDIQ?

This is a CPFF "C" contract and there will be no task orders. The contractor will perform 50% or more of the total contract.

12. If there are questions and answers for this solicitation that have been previously distributed what is the process a contractor needs to follow to get a copy and is the document available online?

Amendment 0001 will be the first amendment issued that addresses question and answers. All interested parties can go into the NAVSEA website and download any amendment to the subject solicitation. Website <http://www.ih.navy.mil/contracts>

13. The Solicitation, page 20, second paragraph (b) under, "IHD 17 PERSONNEL QUALIFICATIONS (MINIMUM)," states that, "The Government will review resumes of Contractor personnel proposed to be assigned..." Contractor personnel resumes are not addressed as a required submission within Section L of the Solicitation.

Question: Are resumes of contractor personnel required for this Solicitation, and if so in which volume?

The requirement is for a personnel matrix that is attached to the solicitation and key personnel summaries, not resumes. The summary should only be a paragraph or two that highlights the individuals capabilities to meet the position.

14. Is there an incumbent contractor currently providing the services?

This solicitation covers part of the requirements covered on N00174-00-D-0014, with BETA Analytics, Inc. The Guard services and visitor control are being done under a separate contract.

This solicitation has hereby been extended until 01 December 2003, 3:00 PM, EST.